

MINISTRY of DEFENSE ADVISORS (MoDA)
Position Description: QATAR (Strategic Defense Intelligence)

Title: Strategic Defense Intelligence Advisor

Grade: GS-15

Location: Doha, Qatar

COCOM: CENTCOM

Tour length: 12 to 24 months

Clearance: TS/SCI

Eligibility: Applicants must be DoD Civilians in GS-14/15 pay grades or equivalent

Background:

Qatar's large scale and wide-ranging purchases of U.S. defense articles through FMS programs, with equipment deliveries scheduled in FY21-25, risk overwhelming the capacity of the Qatar Armed Forces (QAF) to operationalize capabilities that would make significant contributions to shared U.S. and Qatari security objectives in the region. These capabilities, including those related to intelligence, are crucial to enabling the Qatar Armed Forces to conduct joint and combined operations, and to ensure enduring U.S. access to and support of Qatar. Qatari senior security officials recognize the challenges they face and view U.S. advisory support as essential to address shortfalls in Qatar's defense management capacity to plan for and execute reforms, expansions and improvements to modernize Qatar's Military Intelligence Authority (MIA).

Specific Tasks:

- Serve as a single point of contact to shape and synchronize a wide range of DoD intel support to build institutional capacity in a timely and effective manner across Qatar's military intelligence enterprise.
- Complement and support new defense intelligence institutional capacity-building and security cooperation efforts by the Office of Military Cooperation (OMC) at U.S. Embassy in Doha, U.S. Central Command (CENTCOM), the Institute for Security Governance (ISG), and other U.S. programs.
- Be an integral part of institutional-level strategic defense intelligence development efforts, and ensure coordination by working closely with the DIA, NGA, ODNI, ONI, NGIC, DISA, and CYBERCOM.
- Assist other U.S. Defense Intelligence Enterprise (DIE) cooperation programs and activities related to improving the strategic defense intelligence relationship, to include engagements conducted by CENTCOM, service components, and elements of the DIE.
- Facilitate the delivery of advice from U.S. experts about the latest technologies, applications, and tools used by intelligence communities, to include: imagery intelligence (IMINT), signals intelligence (SIGINT), open source intelligence (OSINT), human intelligence (HUMINT), geospatial intelligence (GEOINT), and measurement and signature intelligence (MASINT).
- Facilitate the delivery of advice from Human Resources Management experts about policies and processes for recruitment, entry requirements, training, retention, manpower composition, and career management, and other HRM topics of interest and priority for the military intelligence enterprise.

- Advise on the following:
 - The organizational hierarchies, structures, and oversight mechanisms required to create an effective military intelligence enterprise aligned with defense policies and strategies.
 - Roles, responsibilities, authorities of the military intelligence enterprise and its relationships with other national security services.
 - Establishment of command and control of the military intelligence enterprise
 - Training and education, specifically on conducting a training requirements analysis.
 - Creating and refining training and joint doctrine for intelligence support to operations.
 - Improving intelligence interoperability across all services, the Joint Staff, and the MoD.
 - Developing and standardizing analytic tradecraft across all defense intelligence services.
 - Reviews of technical tools and network infrastructure, and establishment of centralized intelligence databases.
 - Improving interoperability and standardization of collection requirements and tasking across all services.
 - Classification and security clearance requirements for information, personnel, equipment, and facilities.
 - Developing and improving systems for the delivery of strategic defense intelligence products to decision makers.

Required Knowledge, Skills and Experience:

- Prior experience at the Department, Service, or Combatant Command level.
- Experience working in support of senior Defense officials (e.g., Deputy Assistant Secretary/two-star level).
- Minimum 10 years of experience with U.S. strategic and operational level planning and requirements driven processes.
- Advanced project management skills.
- Appropriate social skills and cultural awareness to exert (informal) leadership in a complex environment.
- Demonstrated communication skills and the ability to work collaboratively with counterparts to help them achieve goals through the provision of quality advice, support, and mentoring.
- Exceptional interpersonal and communication skills and the ability to work collaboratively with counterparts to achieve goals through the provision of quality advice, support, and mentoring.
- Experience in developing and implementing organizational change and management solutions in large and complex organizations.
- Knowledge of organizational change methods, tools, and frameworks.

- Fundamental knowledge of Institutional Capacity Building core processes (strategy and policy, force management, human resources management, acquisition and logistics, resource management, and defense governance) and the focus areas supporting security cooperation.
- Demonstrated ability to effectively engage with senior civilian policymakers and military general/flag officers, both U.S. and foreign, and operate in complex interagency environments.
- Proven self-starter who can work independently at various organizational levels and work successfully as a collaborative team member with executives, managers, leaders and staff from multiple functional areas.
- Demonstrated ability to work in a challenging and complex environment with limited resources and to apply innovative and creative solutions to resolve problems.
- Exceptional interpersonal skills and prior experience in mentoring and training, and living in an international setting.
- Proven success in individual and organizational capacity building, and desire to share knowledge, mentor and coach others.

Additional Information:

- The selected MoDA will conduct a Temporary Change of Station (TCS) move to Doha, Qatar for 12 to 24 months and will receive post differential and Cost of Living Allowance (COLA) while assigned to post. COLA is calculated based on the comparative cost-of-living at the foreign post versus the cost-of-living in Washington DC. COLA is not a direct calculation of base salary multiplied by the COLA percentage, but rather a percentage of spendable income as determined by the Department of State. For more information about COLA, go to: https://aoprals.state.gov/content.asp?content_id=245&menu_id=74
- This position maybe eligible to receive Relocation Incentive Pay in accordance with 5 U.S.C. § 5753 and DSCA policy.
- It is incumbent upon the applicant to understand the entitlements when considering applying for this position, and it is recommended that applicants seek guidance from their organization's payroll activity to better understand how the entitlements are calculated and their impact on the applicant's personal income.

HOW TO APPLY

Interested applicants should submit the following:

1. Cover Letter: Summarize how your skills and capabilities align with the requirements
2. Complete, narrative chronological resume (include civilian GS grade or military rank for each position)
3. Current SF-50: redact SSN and date of birth
4. Three (3) Supervisor References: Required from current supervisor and supervisors from prior deployments
5. Documentation of command/ component approval to deploy

Submit complete application package to the MoDA Program Office email address:
dsca.ncr.bpc.list.moda@mail.mil

Command Approval is required:

Department of the Army Employees: Must submit the endorsement of their command leadership along with an application and their resume to the Assistant G-1 for Civilian Personnel ECW team. Click on the following link and create an account to begin: www.apan.org. After creating the account, download the Request for Deployment (RFD) fillable form and process through chain of command as instructed.

Air Force Employees: Must submit approved AF Expeditionary Civilian application to the AF Expeditionary Civilian team prior to MoDA consideration. The employee is required to obtain WG/CC or equivalent approval, when approved submit application and resume to the AFPC Expeditionary Civilian team at afpc.expeditionarycivilian@us.af.mil for final AF action. The AFPC team will submit to MoDA for consideration. The application and other information are available at the AF Expeditionary Civilian site:
https://cs2.eis.af.mil/sites/12852/AFKN_Docs/Forms/AllItems.aspx

Navy and US Marine Corps Employees: Click on the following link to the MoDA Application and Command Support Form for DON Employees:
<https://portal.secnav.navy.mil/orgs/MRA/DONHR/OCHRStennis/Expeditionary%20Civilian%20Workforce/Forms/AllItems.aspx>

Submit completed MoDA Application and Command Support Form for DON Employees to the group email inbox: OCHRSTE_EC@navy.mil. Ensure “MoDA” appears in the subject line.

Other DoD Agency Employees: Provide approval memo staffed through your appropriate Deployment Coordinator or agency headquarters.

*If you do not know your agency’s deployment coordinator, contact the MoDA recruiting team:
dsca.ncr.bpc.list.modaprograminfo@mail.mil